



MEETING NOTES

MEETING: **Bond Oversight Committee Meeting**
Bond Oversight Committee Q3 2019 Meeting

LOCATION: Sam Houston Math, Science and Technology Center
9400 Irvington Blvd.
Houston, TX 77076

DATE: November 12, 2019 **TIME:** 9:00 A.M.

PRESENT: **Bond Oversight Committee (BOC)**
Mr. Michael G. Davis
Mr. Craig R. Johnson Sr.
Mr. Robert M. Eury
Mr. Gusta Booker III

Houston Independent School District (HISD)

Mr. Eugene Salazar, Business Operations
Mr. Derrick Sanders, Construction Services
Mr. Dan Bankhead, Construction Services
Mr. Andreas Peeples, Construction Services
Mr. Sizwe Lewis, Construction Services
Mr. Eric Ford, Construction Services
Ms. Mary Rochon, Construction Services
Ms. Precilla Rivera, Construction Services
Mr. John Gerwin, Construction Services
Ms. Yesenia Taylor, Business Solutions
Ms. Tonya Savoie, Business Solutions
Mr. James Moore, Capital Project Accounting
Mr. Ryan Hutchings, Sam Houston Associate Principal
Ms. Holly Huffman, Strategic Engagement & Outreach
Ms. Christi Landry, Strategic Engagement & Outreach
Mr. Alejandro Banegas, Strategic Engagement & Outreach
Ms. Mariauna Hernandez, Strategic Engagement & Outreach
Ms. Cytinya Bowers, Strategic Engagement & Outreach
Ms. Estefanía Espinosa Vega, Strategic Engagement & Outreach

ABSENT: Mr. David Quan
Mr. D.V. "Sonny" Flores
Ms. Phoebe Tudor

The general purpose of the meeting was to brief the Bond Oversight Committee on third quarter progress of the new construction and renovation projects funded through the 2012 Facilities Capital Program. Related issues, questions, and activities were also discussed:

Item 1

Welcome

Bond Oversight Committee members and other guests met in the lobby of Sam Houston MSTC in preparation for a tour of the building. Sam Houston Associate Principal Ryan Hutchings and Construction Services General Manager Andreas Peeples and Senior Manager Sizwe Lewis welcomed the group.



Item 2

Sam Houston MSTC Tour

Mr. Lewis and Mr. Hutchings led the group on a tour of the school, including the cosmetology lab, learning and dining commons areas, learning staircase, auditorium, gym, and robotics lab.

Item 3

Minutes from August 13 Meeting

Mr. Peeples began the business portion of the meeting by asking Bond Oversight Committee members to approve the minutes from the Aug. 13, 2019 meeting. They were approved unanimously.

Item 4

Video Presentation

Mr. Peeples introduced a video presentation highlighting Northside and Lamar high schools. The presentation featured footage of the new facilities as well as student and staff interviews detailing how their surroundings impact their learning and teaching experiences.

Item 5

Third Quarter Construction Update

Mr. Peeples reported that school construction is 85 percent complete. Austin High School reached 60 percent completion with window installation and tilt-wall placement underway and is expected to open in August 2020.

Mr. Peeples said Northside High School is 97 percent complete, while Bellaire and Lamar high schools are tracking at 18 and 55 percent completion, respectively.

Bond Oversight Committee Member Robert Eury asked whether there will be more construction for Bellaire than what was shown in the photo displayed earlier in the meeting. Construction Services Facilities Design General Manager Dan Bankhead said the planned project includes demolishing an existing building and building on that area.

Mr. Peeples said crews are finishing up the renovation at Lamar and moving into the demolition of the existing building to make room for the athletic fields. He said renovation is expected to wrap up in December.

Mr. Peeples reported that the schools damaged by Hurricane Harvey will be completed by June 2020 in time for summer school. Construction is expected to wrap up in the following order: Kolter Elementary School, Braeburn Elementary School, Mitchell Elementary School, and Scarborough Elementary School. Mr. Peeples said the committee would be able to see updated photos of each site at the following quarterly meeting.

Mr. Bankhead mentioned that Madison and Westbury high schools were recognized as "Outstanding Projects" in the *Learning by Design* magazine. He also reported that Askew Elementary is the first project in the 2012 Bond Program to attain LEED Gold status.

Item 6

Supplier Diversity (M/WBE) Report and Community Outreach

Business Solutions General Manager Yesenia Taylor told the committee that the team continues to host Workshop Wednesday meetings and attended 13 outreach events during the third quarter. She said for the Sam Houston project, Satterfield & Pontikes committed to



20 percent for M/WBE and they're currently at 22.45 percent. Ms. Taylor said the M/WBE commitment for the overall district is 27.56 percent.

Item 7 Financial Reports

Senior Manager of Accounting James Moore reported the total budget for the 2012 Bond program was \$2.1 billion. He said total commitments are currently 92 percent, compared to 89 percent last quarter. He said 8 percent of the funds are currently available, compared to last quarter's 11 percent.

Item 8 Strategic Engagement and Outreach

Strategic Engagement and Outreach Officer Holly Huffman reported that during the third quarter the team focused on getting ready for the opening of Northside and Lamar high schools. She invited committee members to the Northside grand opening on Dec. 3, 2019 at 5 p.m. She said Northside's wall-signing had a high turnout and that they expect a similar turnout for the upcoming event. Ms. Huffman said when construction at Lamar is complete, the team will begin to plan for a grand opening ceremony in the spring.

Ms. Huffman also discussed the Harvey school construction celebrations, which replaced traditional groundbreakings and included attendees signing beams that will be incorporated into the schools as design elements. She said the high turnout at these events spoke to the communities' excitement about their new buildings.

Ms. Huffman also said the bond appreciation campaign is still in development and is expected to launch next year. She also mentioned that the team is developing a steering committee application process, as plans continue for a possible 2020 Bond. She explained that the steering committee will be presented with the district's needs and asked to review and identify those that are most pressing. She said the steering committee process will take about eight weeks.

Mr. Eury said it may be helpful to promote the use of the new spaces to help build support for a future bond.

Mr. Peebles thanked the attendees participating in the meeting. BOC members said there wasn't a need for an Executive Session.

The information outlined above reflects the author's understanding of the key discussions and decisions reached during this meeting. Should there be any additions and/or clarifications to these meeting notes, please notify the author in writing promptly. These notes will be relied upon as the approved record of the meeting, unless a written notice to the contrary is sent to the author within seven (7) days of the submission of these meeting notes.

Prepared by HISD Business Operations Strategic Engagement and Outreach.